



Board Meeting Minutes

Date: January 27, 2019 Scheduled Time: 1:00-3:00PM EST, USA; 1900-2100 CET (Central Europe Time) Venue: Zoom

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| CALL TO ORDER | The President Elect Brad Larsen Sanchez, called the AAGT Meeting to order at 1:03PM (EST, USA)/ 1903 CET (Central Europe Time) on January 27, 2019 via Zoom video conferencing | | |
| ATTENDEES | Ansel Woldt Brad Larsen Sanchez Burt Lazarin Catie Beaulieu Deirdre Winter Dina Miller | Domi Chabre Jon Blend Katie Mead Laura Carite Marlene Blumenthal Mari McGilton Mark Reck | Maria Oneide Maryanne Nicholls Nives Vrečič Lorbek Shareefah Sabur Sinead Kavanagh Talia Bar-Yoseph Levine Vaclav Mikolasek |
| APOLOGIES | Billy Desmond, Toni Gilligan | | |
| CHAIR PERSON(S) | Meeting facilitated by Brad Larsen Sanchez due to technical challenges experienced by Talia Bar-Yoseph Levine, President | | |
| MINUTES PERSON | Shareefah Sabur | | |

The meeting was opened with a “check-in” from everyone present and the business portion began at 1:20PM EST USA/1920 CET.

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| AGENDA ITEM | 2020 Conference |
| DISCUSSION | The 2020 CPC report was given by Sinead Kavanagh. The Save the Date communication has gone out. Thanks to Mari and Katie. January 15, 2019 was the deadline for appointing chairs of the subcommittees. The team is looking robust and the positions are 90-95% full. They will be meeting towards the 10 th of February. It is an international group so they are carefully considering time zones. As the CPC searches for a theme, they desire to approach the general members to get ideas. They want to be as inclusive as possible as they generate ideas. They are very cognizant of timing and are working on developing the team. |

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| | <p>Burt acknowledged that is a lot of work going to the membership and is important. He commends the team for making the extra effort to be inclusive.</p> <p>They hope to have the theme decided by March. The list of potential themes will be given to the board at the end of February and the final decision will be made by the CPC in March.</p> | | |
| DECISION | Query the membership for ideas about the theme. | | |
| | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | Send the communication to obtain membership ideas about the theme for 2020 | Sinead, Katie | ASAP |

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| AGENDA ITEM | Treasurer's Report | | |
| DISCUSSION | <p>Maria reported that she has made the transfer to donate \$500 to the NYIGT initiative to support Renate Perls. There will be more discussion to come about being a nonprofit and proper disbursement of funds. There is a desire for the Scholarship Fund to follow proper protocols and make sure we help those who really need it. She will also be working closely with the CPC. Finance Committee met yesterday. Next meeting Maria will present more about her duties and her relationship to the committees. Brad and Maria will work on Quick Books reports.</p> <p>The Finance Committee has proposed allocations as follows from the conference surplus:</p> <ul style="list-style-type: none"> • \$15,000 to Scholarship Fund • \$7,500 General Fund • \$2,500 Regional Fund • \$2,500 Research Fund <p>More details on the conference seed money will be forthcoming. A budget will be proposed in the next board meeting. We currently have the largest surplus ever.</p> | | |
| DECISION | The board is in support of this allocation. | | |
| | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | N/A | N/A | N/A |

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| AGENDA ITEM | Human Rights and Social Responsibility | | |
| DISCUSSION | <p>Burt reported there were five people in attendance at the meeting, two resigned to join the Human Rights Special Interest Group. They did discuss purpose and there seems to be a lack of purpose. They have determined that their purpose is to articulate guidelines to make recommendations to the board and membership to address things e.g. Black Psychologist Association request, issues around diversity that surfaced in the Community Meeting in Toronto, patterns of microaggressions and racism in the larger world. Marlene inquired about having a designated chair sit on the board and wants</p> | | |

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| | to have further discussion about this. There was no discussion at the committee meeting. This group is too important to continue separate from the board. We should have future discussion about having a board member/officer designated for this committee. | | |
| DECISION | Need to determine the leadership model of this group | | |
| | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | Clarify leadership and functional role | Burt, Catie, Deirdre | 2-24-19 |

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| AGENDA ITEM | Scholarship Fund | | |
| DISCUSSION | Domi reported that the Bud Feder Scholarship Fund Committee is fully formed. The first meeting is set for February 9, 2019. They plan to focus on fund allocation procedures and fundraising strategies. They have three new members who are eager to contribute new ideas for fundraising. The objective is to design and present a very comprehensive report to the board. In that report, the committee will include numbers, how much in donations, how much has been allocated, and much more clarity. She will take back to the committee how much is in the fund. They will also be seeking to gain more clarity around data. They want to allow for a means to donate on the web. They invite any suggestions and constructive ideas that will help them. | | |
| DECISION | The committee should come back with clarifying policies that speaks to how to apply for scholarships for co-sponsored conferences, and whether scholarships are restricted to AAGT members. | | |
| | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | Offer updates to the scholarship fund application for the website to Katie. Clarify SF policies. | Domi | 2-24-19 |

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| AGENDA ITEM | Communications | | |
| DISCUSSION | Katie reported that the Communications sub-committee has met to design some processes to support our communications being professional, timely, and consistent. Thanks to Laura for a great newsletter. Classified Ads are taking up a lot of space, so there may be some revisions in the next newsletter. Perhaps presenting a teaser with a link that takes you to more information, may be included in the next newsletter that goes out April 1 st . Laura suggested having features in each newsletter e.g. a pinup board. Please keep suggestions coming and feedback is valued. The Communication Plan will be sent out prior to each board meeting so that updates are noted. The role of the Communications Director was reviewed. There still seems to be some lack of clarity so she has distilled it. The Communications Director is responsible for formatting, grammar and style for communication from the board. Anything going out to the membership needs to go through Katie. The listserv is self-organized and is not to be | | |

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| | considered formal communication from the board. We need to remind those who participate in the listserv that it does not go to everyone. The president has final oversight on communications going out in the name of AAGT and Mari will send it out. | | |
| DECISION | N/A | | |
| | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | Everyone take a look at the communication form and give feedback | All | 2-24-19 |

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| AGENDA ITEM | Administrative Assistant Function | | |
| DISCUSSION | <p>Mari reported that there are some issues with emails, meetings, and listserv. There has recently been some people are receiving duplicate emails or not at all. We are trying to solve the issue. Currently our domain is under Google, and it is very interconnected and user friendly. She proposed that everyone would receive an AAGT email address. You would be able to house your AAGT information on team drives.</p> <p>The current system is too complicated and it does not work. This has been very draining to see multiple emails about things that don't work. She has had to forego personal responsibilities in anticipation of having to solve communication problems. She invites everyone to read her proposed solution and consider giving these changes a chance by having everything under one domain. The board is taking these recommendations seriously. There is still concern about how to safeguard the records of the organization. The board expressed appreciation for Mari's expertise, competence, dedication, hard work, and proposed solution. The board reiterated how valued Mari is and their desire for her to remain in her role. Multiple board members offered support. Mari expressed appreciation for the board members being open minded about her proposed solution. She asked that we continue reaching out to her.</p> | | |
| DECISION | | | |
| | ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| | Read the proposed solution utilizing Google and write your suggestions. | All | 2-24-19 |

The meeting was ended with a “check-out” from everyone present at 3:13PM EST (Eastern Standard Time, USA; 2113 CET (Central Europe Time)).

There was an appreciation for the thoroughness of the conversations and a desire to stay with the process

Next Meeting: February 24, 2019 1:00-3:00PM EST (Eastern Standard Time, USA); 1900-2100 CET (Central Europe Time).

AAGT: Association for the Advancement of Gestalt Therapy – An International Community