



### Board Meeting Minutes

Date: August 26, 2018 Scheduled Time: 1:00-3:00PM EST, USA Venue: Zoom

<b>CALL TO ORDER</b>	The Board President, Tali Bar-Yoseph Levine, called the AAGT Meeting to order at 1:03PM (EST, USA) on August 26, 2018 via Zoom video conferencing		
<b>ATTENDEES</b>	Ansel Woldt Brad Larsen Sanchez Burt Lazarin Catie Beaulieu Deirdre Winter Dina Miller	Domi Chabre Jon Blend Katie Mead Mari McGilton Mark Reck Marlene Blumenthal	Maryanne Nicholls Shareefah Sabur Talia Bar Yousef Levine Toni Gilligan Vaclav Pfeifer Mikolasek
<b>APOLOGIES</b>	Billy Desmond, Nives Vrečič Lorbek		
<b>CHAIR PERSON(S)</b>	Tali Bar-Yoseph Levine		
<b>MINUTES PERSON</b>	Shareefah Sabur		

The meeting was opened with a “check-in” from everyone present.

#### Agenda Item: Acknowledgement and Welcoming New Board Members

	We welcomed the following new board members:  Katie Mead, Communications Director  Vaclav Pfeifer Mikolasek, Co-Chair of Organizational Members		
<b>DECISION</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
N/A	N/A	N/A	

**Agenda Item: Statement of Financial Position**

<b>DISCUSSION</b>	<p>The Treasurer’s Report was given by Brad Larsen Sanchez, who is continuing to fill the role until Anna Bacik can be replaced. He reports that two reports have been sent prior to the board meeting with details.</p> <p>Statement of Financial Position Report: The information is accurate, however, the conference numbers may not be accurate at this time because the conference financials have yet to be reconciled.</p> <p>The restricted assets refer to the 28% of 2018 expenses that were set aside.</p> <p>We expect a significant surplus from the conference.</p> <p>We are well in the black. We’ll have a sizable seed for the next conference. Depending on the size of the surplus, we can discuss making a contribution to the scholarship fund.</p> <p>Statement of activity: Showing \$4,200 from conference sponsorship and exhibit tables. Scholarship fund income was \$1,807 for August, plus what we are waiting for from bank processing fees. That is a total of \$3,590. We are still waiting to hear about the total raised from the auction.</p> <p>A scholarship fund update will be given at the September meeting. Board expenses were the retreat dinner at \$1,250, and the hotel at approximately \$5,500.</p> <p>Some scholarship disbursements are still pending. The net revenue line is misleading because everything is not yet accounted for. AAGT will pay all of the time, lodging, and travel for administrative staff and be reimbursed by the conference.</p> <p>There will be continuing education (CE) costs due in January for our continued accreditation. The Treasurer will work with the President to formulate a budget for next year.</p>		
<b>DECISION</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
N/A	N/A	N/A	

**Agenda Item: Filling the Treasurer Post**

	We need to gather some names for potential treasurer
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<b>DISCUSSION</b>	Shareefah Sabur is to draft a document to put on the listserv and have people respond by September 15. Mari McGilton will send it out to the membership. Brad Larsen Sanchez will review what goes on the listserv and/or to membership. The board will review it also. We will note of the time frame for the meetings, with time zones from Portland, OR, USA to Israel, so that applicants are informed and mindful of any challenges this presents.		
<b>DECISION</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
N/A	N/A	N/A	

**Agenda Item: Small Group Work**

<b>DISCUSSION</b>	<p>Small work groups were identified and members expressed interest for those in which they would like to participate.</p> <ol style="list-style-type: none"> <li>a. Name change – Marlene Blumenthal*, Brad Larsen Sanchez, Burt Lazarin, Tali Bar Yousef Levine</li> <li>b. Human rights social responsibility - Toni Gilligan, Billy Desmond, Burt Lazarin, Catie Beaulieu, Dierdre Winter,</li> <li>c. Conclude conference and continue Scholarship Fund discussion – Domi Chabre</li> <li>d. Dedicate time to listen and learn from positions holders as to what they plan – Tali Bar Yousef Levine, Nives Vrečič Lorbek, Vaclav Mikolasek</li> <li>e. CPC learnings, debrief with conveners and forward – Burt Lazarin, Marlene Blumenthal, Catie Beaulieu</li> <li>f. Currency - Jon Blend</li> <li>g. Relationship with other organisations e.g. EAGT – Brad Larsen Sanchez,* Mark Reck, Tali Bar Yousef Levine, Toni Gilligan, Deidre Winter, Nives Vrečič Lorbek, Vaclav Mikolasek</li> <li>h. Executive – Toni Gilligan, Brad Larsen Sanchez, Shareefah Sabur, Tali Bar Yousef Levine</li> <li>i. Bylaws amendments, typos, translation of covenant... – Ansel Woldt, Toni Gilligan</li> <li>j. Website/Newsletter- Katie Mead, Shareefah Sabur</li> <li>k. Continuing Education internationally – Dina Miller, Marlene Blumenthal</li> <li>l. AGM – Burt Lazarin, Brad Larsen Sanchez</li> </ol> <p>*Primary lead</p>
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<b>DECISION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>Finalize this list to include other than board members</b>	Board	9/30/18
N/A	N/A	N/A

**Agenda Item: AGM 2019**

<b>DISCUSSION</b>	<p>Chile and Pittsburgh were ruled out in order to find locations that would have a simultaneous draw e.g. another conference.</p> <p>It was suggested that we look at a calendar to see what other events are happening with which we might combine. INTAGIO meets in May 2019, and may be a consideration.</p> <p>Report site possibilities to Mari McGilton and we will have more conversation to weigh the pros and cons.</p> <p>We will put the site research for the 2019 AGM on the website in a summary form to make the selection process more transparent.</p> <p>Mari McGilton will send out the list of sites she has already collected.</p> <p>We are interested in holding the meeting between June and September 2019.</p>	
<b>DECISION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
N/A	N/A	N/A

**Agenda Item: 2020**

<b>DISCUSSION</b>	<p>Ennistymon County Clare in Ireland has been chosen as the next location of the AAGT conference in 2020. Close to Shannon, Ireland.</p> <p>Conveners have not been appointed yet, but we have some interested people, and will be checking to see the extent of their interest.</p> <p>Deadline for gathering names is September 17, 2018.</p>	
<b>DECISION</b>		

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>Gather names for potential conveners</b>	Board	9/17/18

**Agenda Item: Newsletter Editor**

<b>DISCUSSION</b>	Alex will stay until we find someone else. The website and newsletter need to be considered together. Katie will connect with Alex to get a sense of the delivery schedule. Katie to let Alex know that she is welcome back to the board meetings if it is not a burden. Katie will obtain her ideal timeline so as not to impose upon her gracious offer. Tali Bar Yousef Levine will send an email to introduce Katie Mead and Alex Schlotterbeck.	
<b>DECISION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
N/A	N/A	N/A

**Agenda Item: Time and length of meetings**

<b>DISCUSSION</b>	Everyone is happy to leave the time as is. Mari McGilton will send the dates and times again.	
<b>DECISION</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
N/A	N/A	N/A

**The meeting was closed with a “check-out” from everyone present.**

**Meeting ended 3:09PM EST, USA**

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<b>FOOTNOTES</b>
Human Rights Committee member mentioned - Kamila
Scholarship Fund Committee members mentioned – Adam, Cathy Grey
Possible Treasurer names-Zdenka has declined; Janneke
Possible conveners names – Bronagh Starrs, Billy, Toni, Maryanne