



Board Meeting Minutes

Date: January 28, 2018 Time: 1:00PM EST (USA) Venue: Online Video Conference

CALL TO ORDER	The Board President called the AAGT Board Meeting to order at about 1:27PM (EST, USA) on January 28, 2018 via Zoom online video conferencing.
ATTENDEES	Ryan Tolman, Toni Gilligan (leaves about 1:40pm EST, USA), Brad Larsen-Sanchez, Catie Beaulieu, Shareefah Sabur, Heather Anne Keyes (arrives 1:30pm, leaves 2:03pm EST, USA), Marlene Blumenthal, Mark Reck, Dominique “Domi” Chabre, Billy Desmond, Talia Bar Yoseph Levine, Maryanne Nicholls, Dina Miller, Nives Vrecic, Gail Feinstein, Jon Blend, Ansel Woldt, Deirdre Winter.
APOLOGIES	Burt Lazarin, Mari McGilton, Emily Meyer Stewart
CHAIR PERSON(S)	Toni Gilligan, Talia Bar Yoseph Levine proceeds after Toni leaves.
MINUTES PERSON	Ryan Tolman

Treasurers Report

Brad via email

DISCUSSION	Cut and paste from Treasurer’s emailed report to the Board. All values are in U.S. Dollars:	
	The Association for the Advancement of Gestalt Therapy STATEMENT OF ACTIVITY January 1-27, 2018	
	TOTAL Revenue	
	Conference Meals & Entertainment Revenue	1,500.00
	Conference - Other revenue/income	75.00
	Conference income - Registration fees income	4,109.85
	Conference - Donations	775.00
Conference income - CE credits income	520.00	
Contributions Income		

AAGT: Association for the Advancement of Gestalt Therapy – An International Community

	Research Fund Income	100.00
	Total Contributions Income	100.00
	Membership Dues	
	Individual Membership	625.00
	Total Membership Dues	625.00
	Total Revenue	\$7,704.85
	GROSS PROFIT	\$7,704.85
	Expenditures	
	Credit Card Processing Fees	24.34
	Total Credit Card Processing Fees	24.34
	Conference - Stripe commission charges	770.00
	Office Expenses	
	Administration Support (Mari)	208.40
	Bookkeeping	21.00
	Total Office Expenses	229.40
	Website & Internet Expenses	822.36
	Total Expenditures	\$1,846.10
	NET REVENUE	\$5,858.75
<p>The Association for the Advancement of Gestalt Therapy STATEMENT OF FINANCIAL POSITION As of January 27, 2018</p>		
	TOTAL ASSETS	
	Current Assets Bank Accounts Conference Fund	7,930.07
	Conference operating Account	25,153.36
	General Fund Checking	6,732.12
	Money Market Account	18,212.18
	Regional Development Fund	6,708.76
	Research Fund	5,843.30
	Scholarship Fund Checking	12,975.01
	Total Bank Accounts	\$83,554.80
	Other Current Assets	
	Loan to 2017 Paris Conference	-4.35

	Loan to 2018 Toronto Conference	13,515.60
	Total Other Current Assets	\$13,511.25
	TOTAL ASSETS	\$97,066.05
	LIABILITIES AND EQUITY	
	Temporarily Restricted Assets	454.92
	Unrestricted Net Assets	90,752.38
	Net Revenue	5,858.75
	Total Equity	\$97,066.05
	TOTAL LIABILITIES AND EQUITY	\$97,066.05
	<p>The Paris Research Conference loan balance has been repaid. Scholarship money has been going through the 2018 Toronto Conference accounts, so the funds are separated. The AAGT Scholarship Fund has about 12k USD, the 2018 Toronto Conference Scholarship Fund has about \$700.</p> <p>There is an extra expense allocated this month for the AAGT web domain, this is a shared expense and some of the funds will be reimbursed to AAGT.</p>	
DECISION	NA	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NA	NA	NA

2018 Toronto Conference Report

Heather

DISCUSSION	<p>The Pre-Conference Workshop Program should already be uploaded on the 2018 Toronto Conference Website. Also, Early Bird registration ends Tuesday January 30, 2018. More Conference information will be updated in the next 2 weeks. The Conference Budget Report has been sent to the Board. Any questions from the Board can be directed to the Conference Treasurer. About 1/3 of the registration is full at this point. The CPC is working to publicize the full program ASAP to provide complete information for Members and potential attendees. Social media presence is planned to coincide with listserv press releases.</p> <p>The CPC is working on a privacy policy for videos and photos and dealing with how Conference happenings are recorded with personal devices. The CPC conversation was inadvertently sent to the Board prior to finalization, so Heather requests that the work is returned to the CPC for further consideration.</p>
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	<p>Scholarships: Board Members are encouraged to go to the CPC scholarship committee (Adam, Domi) with any ideas to increase scholarship donations. Work-study is another option in the works by the CPC, the Board would like to check in on work-study options during the next meeting.</p> <p>The rooms at the hotel at the conference rate are filling up. If you want the conference rate, please be mindful that the rooms are filling up.</p> <p>The CPC is sensitive to environmental issues at this Conference. The CPC plans to use less paper and balance user friendly and environmentally friendly technology. The CPC considers environmental responsibility versus possible frustration from Members who may not be comfortable with more technology, i.e. replacing paper communication with electronic communication.</p> <p>The workshop sign-up is online. Prior sign-up to attend workshops is required with respect to fire codes, room capacity and presenter wishes. In the past prior sign-ups have been helpful to avoid overbooking a presentation. Dina notes that the learning objectives are on the CE page, hopefully there will be a link to provide attendees with more presentation information.</p> <p>Heather mentions that CE credits highlight the international nature of AAGT. Members from outside the US are not typically familiar with CE's, and this is a demarcation within the CPC and Membership. Dina notes that AAGT has a long history of providing CE credits. Heather notes that other nations may be moving towards more regulations, with possible CE credits required internationally in the future.</p> <p>Tali notes there needs to be room to discuss the relationship between the Board and the CPC and asks for this to be put on the Agenda for a future meeting.</p>	
DECISION	Check in next meeting about Conference work study and discuss the relationship between the Board and the CPC.	
ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
Check in next meeting about Conference work study and discuss the relationship between the Board and the CPC.	Board	Next Meeting

Other Business

Board

<p>DISCUSSION</p>	<p>The Board has received a resignation from AAGT Newsletter Editor Emily Meyer Stewart. The Board expresses appreciation for Emily’s service following Bob’s passing. Emily’s presence was truly appreciated. The Board plans to send out a request for volunteers on the listserv for a new Newsletter Editor. The Newsletter Editor position is a Board appointment. Please reach out to possible candidates. Perhaps a second person is needed to assist the Newsletter Editor, it is a big job.</p> <p>The Board received a request for conference fee waivers for an Indigenous Representative for the Panel, “Earth Matters.” The Panel Member may only plan to stay for the duration of the Panel. This brings up expectations for presenters to stay for the entire conference. Can a Panel Member come for two hours and leave? Perhaps they could present a representative video instead? The Board would like to continue the AAGT tradition of presenters being interactive with attendees.</p> <p>Maryanne notes a suggestion to extend an invitation for free attendance of the entire conference to respectfully encourage attendance. Is offering waived conference fees a CPC committee issue rather than a matter for Board discussion? Is it fair to waive a fee for one person and not another? Maryanne notes there may be some local First Nations Representatives who would attend. The Board discusses cultural sensitivity, providing an environment for different cultures to feel welcomed, and opportunity to expose AAGT to other cultures who are interested, and the possibility of AAGT liaisons to orient guests to gestalt.</p> <p>Marlene (who is a panel consultant, as a Member of the 2018 Toronto Conference Panel Committee) asks Maryanne to touch base with the Panel Facilitator and Toronto CPC (through Carolina) to coordinate what is needed from the Board.</p> <p>Scholarship Fund: Domi notes that (due to time constraints) the Scholarship Fund conversation can be continued online. Domi would like a Board decision regarding Scholarship Funding for the 2018 Conference. The Scholarship Fund current requests are about double the Scholarship Fund receipts, and the Scholarship Fund is not growing in proportion to requests. The conference is attracting people from around the world who have greater travel expenses, and for many attending is impossible without financial support.</p> <p>Domi asks for the Board to consider whether or not the Scholarship Fund can consider a Member’s previous Scholarship Fund receipts when awarding new Scholarships. The proposal is for new applicants get more of a percentage, with the exception of Board members. Future Scholarship Funds received from donors would be applied to those who had the least percent</p>
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	<p>rewarded in the first round of Scholarship Fund distribution.</p> <p>There is discomfort in the Board in providing a reduced Scholarship rate for those who (though receiving prior Scholarship Fund assistance) may be dedicated to the organization. The criteria may not fit. Perhaps cap the amount of the Scholarship Fund award to cover the Scholarship Fund recipients' registration fees and utilize the work-study program (as provided by the CPC) for further assistance. The Board asks Domi to take this suggestion back to Adam for consideration, and email the Board for a follow up, the Board can agree to react to the email.</p> <p>Adam and Domi are also asking local AAGT Member/attendees to provide rooms for Scholarship seeking attendees for additional cost savings for Member/attendees.</p> <p>There is no time today to discuss the Board Member at Large. The Board plans the Board Member at Large as the first item on the next AAGT Board Meeting agenda.</p> <p>Translating the AAGT Covenant of Community into different languages is mentioned for future consideration.</p>	
DECISION	<p>Prioritize Board Member at Large on the next Agenda. Follow up on Scholarship Fund decision via email.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Prioritize Board Member at Large on the next Agenda. Follow up on Scholarship Fund decision via email.</p>	<p>Board</p>	<p>Next Meeting</p>