



Board Meeting Minutes

Date: August 27, 2017 Time: 1:00PM EST Venue: Online Video Conference

CALL TO ORDER	The Board President called the AAGT Board Meeting to order at about 1:25PM (EST, USA) on August 27, 2017 via Zoom online video conferencing.
ATTENDEES	Carolina Edwards (leaves around 2:30PM EST, USA), Ryan Tolman, Toni Gilligan, Catie Beaulieu (leaves around 2:30PM EST, USA), Marlene Blumenthal, Mark Reck, Nives Vrecic, Jon Blend, Billy Desmond, Deirdre Winter, Dominique “Domi” Chabre, Shareefah Sabur, Maryanne Nicholls (leaves around 2:42PM EST, USA), Emily Meyer Stewart, Dina Miller, Ansel Woldt, Burt Lazarin (leaves around 2:30PM EST USA), Gail Feinstein, Mari McGilton.
APOLOGIES	Brad Larsen-Sanchez, Talia Bar Yoseph Levine
CHAIR PERSON	Toni Gilligan
MINUTES PERSON	Ryan Tolman

Treasurers Report

Brad

DISCUSSION	From the Treasurer’s Monthly Budget Report e-mailed to the Board:
	The Association for the Advancement of Gestalt Therapy
	STATEMENT OF ACTIVITY August 2017
	TOTAL REVENUE – All figures in U.S. Dollars
	4130 Membership Dues
	4140 Individual Membership 1,000.00
	Total 4130 Membership Dues 1,000.00
Total Revenue \$1,000.00	
GROSS PROFIT \$1,000.00	

EXPENDITURES	
6010 Annual General Meeting Expenditures	
6050 Retreat Lunch	749.32
6060 Space Rental	2,043.60
Total 6010 Annual General Meeting Expenditures	2,792.92
6250 Merchant Fees	
6270 Organizational Merchant Fees	66.53
Total 6250 Merchant Fees	66.53
6280 Office Expenses	21.00
Bookkeeping	204.50
Total 6280 Office Expenses	225.50
6300 Other General and Admin Expenses	218.20
Total Expenditures	\$3,303.15
NET OPERATING REVENUE	\$ -2,303.15
NET REVENUE	\$ -2,303.15
<p>The Association for the Advancement of Gestalt Therapy STATEMENT OF FINANCIAL POSITION As of July 31, 2017</p>	
TOTAL ASSETS	
Current Assets	
Bank Accounts	
Conference Fund (1123)	8,731.62
General Fund Checking (4302)	7,854.07
Money Market Account (6311)	18,210.98
Regional Development Fund (8160)	6,598.81
Research Fund (9986) 50.00	
Scholarship Fund Checking (2506)	12,782.87
Total Bank Accounts	\$54,228.35
Other Current Assets	
1950 Undeposited Funds	0.00
1955 Loan to 2017 Paris Conference	5,672.15
Total Other Current Assets	\$5,672.15
Total Current Assets	\$59,900.50
TOTAL ASSETS	\$59,900.50
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	

	Equity		
	3800 Temporarily Restricted Assets		454.92
	3900 Unrestricted Net Assets		66,965.14
	Net Revenue		-7,519.56
	Total Equity		\$59,900.50
	TOTAL LIABILITIES AND EQUITY		\$59,900.50
	End of e-mail cut and paste.		
	Brad has communicated apologies for his absence today. Burt wonders about the book keeping fee and the absence of the administrator’s fee, which may be under general expenditures.		
DECISION	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

2018 Toronto Conference Report

Carolina

DISCUSSION	Carolina presents on current planning for the 2018 Toronto Conference:		
	Burt is the official board liaison. The Conference website should be ready in the first week of September, along with a call for proposals and Conference registration forms.		
	The Conference Treasurer will provide monthly expense report for Board Meetings.		
	The CPC plans to finalize Workshops available for selection by Members prior to February 15, 2018.		
	Do we have anyone who can manage social media postings? Has a Member from the UK offered to help w/ social media presence? Toni will coordinate contact.		
	The schedule for early bird, regular and late registration fees is considered, and will be posted on the website when registration opens.		
	The Board and Carolina discuss cancellation fees. These fees will be set by the CPC, who will also consider that no refund may be made for late cancellations.		
	CE provisions require our conference to have a conference registration cancellation policy posted on the web site.		
	The Board wonders if the CPC will offer a way for those on a potential		

	<p>registration waitlist to connect with those who have registered but cannot attend.</p> <p>There will be a Work Study Program for Members to work at the Conference. The payment for individuals participating in the Work Study Program at the Toronto 2018 conference will be distributed by check to those individuals after the conference.</p> <p>The Board expresses appreciation for CPC clarity and communication “a wonderful team effort.”</p> <p>Gmail address for all CPC chairs will be on the website.</p> <p>Budget is approved, fees are approved, CE fees need to be clarified. These fees are similar to previous conferences and will be published next week on the website.</p>		
DECISION	Find someone to manage social media postings		
ACTION ITEM	PERSON RESPONSIBLE	DEADLINE	
Toni will contact a U.K. member who has shown interest in managing social media postings.	Toni	Contact prior to next Board Meeting	

Scholarship Fund

Domi

DISCUSSION	<p>The Toronto 2018 Conference CPC is working on a scholarship application. The plan is to start accepting scholarship applications starting in December, with the first round of decisions in February. All scholarship recipients will receive “early bird” conference registration rates.</p> <p>Members applying for scholarships do not have to pay immediately when they register because attendance may depend on receipt of scholarship funds. Once a scholarship applicant has a decision on their scholarship, the scholarship applicant is expected to decide whether or not to attend. Scholarship funds from the AAGT Scholarship Fund will be disbursed after the conference.</p> <p>In similar past conferences, between 20 and 40 scholarship applications have been approved.</p> <p>The Board thanks Domi for her efforts.</p>		
DECISION	n/a		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
n/a	n/a	n/a	

CEU

Dina

DISCUSSION	<p>Dina has emailed a proposal to get CE credits outside of AMEDCO, with a proposal to work with the ASWB (Association of Social Work Boards) for Social work CE credits. Dina proposes AAGT becomes ASWB CE providers.</p> <p>AMEDCO concerns have arisen from unexpected fees, and ASWB should have fewer expenses in the long run. AAGT is already a provider for psychologists CE credits. AAGT has worked with NBCC (National Board for Certified Counselors) in the past however CE provision for international presenters is challenging through NBCC.</p> <p>This move away from conference specific CE provision may open up the opportunity for AAGT to provide CE trainings outside of conferences.</p> <p>It has been AAGT tradition beginning with the 2006 Vancouver Conference to provide Certificates of Attendance for all registered Conference participants at no extra fee.</p> <p>CE provision and revenue for AAGT conference CE credit's come directly from AAGT funds.</p>	
DECISION	AAGT will move toward becoming an ASWB CE provider.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Apply to be an ASWB CE provider	Dina	Ongoing to provide ASWB CE credit's for the 2018 Toronto Conference.

Other Business

Board

DISCUSSION	<p>Board Members at Large</p> <p>The Board discusses the “Board Member at Large” position.</p> <p>Board Members at Large have traditionally been someone with years of experience in the AAGT Community, (on the Board or not), who can provide continuity and experience.</p> <p>However, the Board is also interested in hearing fresh voices, perhaps Members who may be helpful to bring the AAGT community closer by having more voices on the Board.</p>
-------------------	---

	<p>The Board agreed to table the discussion of the two persons nominated at the AGM and add the discussion to next month's agenda.</p> <p>Board/Regions Liaison Committee Topic</p> <p>There are already some members who volunteered (at the 2017 AGM in Reading) for the new Committee. Naming the new Committee is one of the first acts planned for the new Committee.</p> <p>The new Committee looks forward to acting as a liaison between prospective Regions and the Board. The new Committee hopes to help Members: Define a group, determine membership of the group, and publicize the group.</p> <p>The new Committee is looking for one to two additional Members who are located outside of the United States to serve on the new Committee in order to provide international representation on the new Committee.</p> <p>The new Committee plans to work with Toni to produce a letter inviting interested persons to apply.</p>	
DECISION	Find two persons from outside the United States to serve on the new Committee described as a Board/Regions Liaison Committee	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Toni will assist the new Committee in finalizing a draft of a letter inviting Members to apply for a position on the new Committee	Toni and the current new Committee Members	Prior to next Board Meeting