



Board Meeting Minutes

Date: July 30, 2017 Time: 1:00PM EST Venue: Online Video Conference

CALL TO ORDER	The Board President called the AAGT Board Meeting to order at about 1:30PM (EST, USA) on July 30, 2017 via Zoom online video conferencing.
ATTENDEES	Ryan Tolman (joins at 1:45pm EST, USA due to technical difficulties), Mark Reck, Carolina Edwards, Shareefa Sabur, Dina Miller, Talia Bar Yoseph Levine, Marlene Blumenthal, Toni Gilligan, Ansel Woldt, Brad Larsen-Sanchez, Catie Beaulieu, Maryanne Nicholls, Deirdre Winter, Nives Vrecic, Dominique “Domi” Chabre, Burt Lazarin, Billy Desmond
APOLOGIES	Emily Meyer Stewart, Gail Feinstein, Jon Blend, Mari McGilton
CHAIR PERSON	Toni Gilligan
MINUTES PERSON(S)	Ryan Tolman

Treasurers Report

Brad

DISCUSSION	From the Treasurer’s Monthly Budget Report e-mailed to the Board:	
	The Association for the Advancement of Gestalt Therapy	
	STATEMENT OF ACTIVITY July 2017	
	REVENUE	
	4070 Contributions Income	0.00
	4110 Scholarship Fund Income	458.77
	Total 4070 Contributions Income	458.77
	4140 Individual Membership	3,450.85
	Total 4130 Membership Dues	3,450.85
	4170 Refunds-Allowances	475.00
	Total Revenue	\$4,384.62
	GROSS PROFIT	\$4,384.62
	EXPENDITURES	
6090 Bank Charges	386.87	

6250 Merchant Fees	0.00
6270 Organizational Merchant Fees	108.10
Total 6250 Merchant Fees	108.10
6280 Office Expenses	7.00
6300 Other General and Admin Expenses	316.60
6345 Scholarship Fund Disbursement	370.00
Total Expenditures	\$1,188.57
NET OPERATING REVENUE	\$3,196.05
NET REVENUE	\$3,196.05

The Association for the Advancement of Gestalt Therapy
 STATEMENT OF FINANCIAL POSITION
 As of July 31, 2017
 TOTAL ASSETS

Current Assets	
Bank Accounts	
Conference Fund (1123)	8,731.62
General Fund Checking (4302)	7,854.07
Money Market Account (6311)	18,210.98
Regional Development Fund (8160)	6,598.81
Research Fund (9986)	50.00
Scholarship Fund Checking (2506)	12,782.87
Total Bank Accounts	\$54,228.35
Other Current Assets	
1950 Undeposited Funds	0.00
1955 Loan to 2017 Paris Conference	5,672.15
Total Other Current Assets	\$5,672.15
Total Current Assets	\$59,900.50
TOTAL ASSETS	\$59,900.50

LIABILITIES AND EQUITY

Liabilities	
Total Liabilities	
Equity	
3800 Temporarily Restricted Assets	454.92
3900 Unrestricted Net Assets	66,965.14
Net Revenue	-7,519.56
Total Equity	\$59,900.50
TOTAL LIABILITIES AND EQUITY	\$59,900.50

End of email report.

The Treasurer reports that there is about \$8000USD in the conference

	<p>account. These funds may be allocated for the 2018 Toronto Conference when financial requests are determined.</p> <p>Revenue from membership dues continue to come in for deposit, as do donations for the Scholarship Fund.</p> <p>The Treasurer reports the dollar amounts earned from the 2017 Paris Research Conference have not been received as of yet, and so the impact on the research fund has not been determined, i.e. did the Conference earn enough to return “seed money” to the AAGT research fund.</p> <p>CEU costs will come from the AAGT General Fund and be reimbursed through a line item from the 2018 Conference.</p>		
DECISION	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A			

2018 Toronto Conference Report

Carolina

DISCUSSION	<p>Carolina reports on the planning progress for the 2018 AAGT Conference in Toronto. All the committee chairs are in place. Presentation proposal submissions will be called for in a couple of weeks (middle of August, 2017). The plan is to use past proposal forms that have been edited by the Presentations committee and the Continuing Education Chairperson.</p> <p>The CPC (Conference Planning Committee) is working on web-page logistics.</p> <p>There is discussion of registration costs, early bird deadlines, registration for pre-conference workshops, and a sense of attendance numbers. Three concerns are: 1. Logistics planning for attendees; 2. financial planning for conference; 3. the presentation content offered to attendees.</p> <p>The Board notes that the Toronto CPC has much less time (about half) to prepare for the conference and the Board hears that the CPC organization is “settling in and feels good” amongst the organizers.</p> <p>There is discussion about a ceremony and special page in the program to honor AAGT Community Members – Ansel notes that he will be willing to help with this.</p> <p>A plan is set forth for Carolina to communicate with Toni and/or Tali directly so that CPC to Board contact has a single point of contact, especially for communication requiring Board deliberation.</p>		
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AAGT: Association for the Advancement of Gestalt Therapy – An International Community

	The Board notes that a list of deadlines, timelines, number of registrants, and general financial reports would be appropriate to report to the Board to promote positive communication and allow AAGT support for the conference.	
DECISION	Ansel offers to assist in planning a ceremony to honor individual AAGT Community Members. Toni and/or Tali will be points of contact between the Toronto CPC and the AAGT Board.	
ACTION ITEM	PERSON RESPONSIBLE	DEADLINE
Continue exchange of information between Carolina (Toronto Conference CPC) and Toni and/or Tali, specifically timelines, attendance, and finances.	Toni and/or Tali, Carolina	Ongoing through 2018 AAGT Conference in Toronto

Other Business

Board

DISCUSSION	<p>There are currently no formal minutes for the 2017 AAGT AGM. Members may have personal notes, and the Board Administrator reportedly has a recording. The Board Secretary will coordinate with the Board Administrator to produce minutes for the 2017 AAGT AGM.</p> <p>The Board discusses the 2016 Board report on its Recommendations in Relation to AAGT Regions. Toni plans to work with the Board in drafting a request for the current members of the committee, who volunteered at the AGM, to invite a few additional members to join them in carrying out the recommended tasks.</p> <p>The Board wonders who will step into the role of communications director. Another Board position open is “Member at Large.” An email may be sent to the Membership to encourage volunteers for these Board positions.</p>	
DECISION	Send out a call for interest to the Membership for the Regional Development Committee.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Toni will work with the Board to draft a post to the listserv to find out who is interested in joining the Regional Development Committee.	Toni	Prior to next meeting.
DECISION	Draft Minutes for the 2017 AGM	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Board Secretary will work with Board Administrator and Member(s) to draft Minutes for the 2017 AGM	Ryan	Prior to next meeting.